

Conner Middle School - Special PTSO Meeting MINUTES



Date: August 30, 2022

Time: 6 pm

Location: Room 201- Conner Middle School

Attendees:

<input checked="" type="checkbox"/> Lisa Dyer	<input checked="" type="checkbox"/> Brittany Carter Lunn	<input checked="" type="checkbox"/> Jessica Keefe	<input checked="" type="checkbox"/> Laura Maurits
<input checked="" type="checkbox"/> Lois Ellison	<input checked="" type="checkbox"/> Jenny Brady	<input checked="" type="checkbox"/> Krista Brooks	<input checked="" type="checkbox"/> Kaleigh Dyer
<input checked="" type="checkbox"/> Denise VanLeuvan	<input checked="" type="checkbox"/> Jonathan VanLeuvan	<input checked="" type="checkbox"/> Tiffany Wege	Allison VanLeuvan

Meeting Called to Order at 6:07 pm

President - Lisa Dyer

PTSO Teacher Liaison - Caren Enderle will be acting as our Teacher Representative

- Mission Statement ideas. Please submit any other ideas to Lisa by September 9. We will vote on a Mission statement at the September 13 meeting.
 - Idea 1: Through the power of positive influence, the CMS PSTO helps to ensure that every day, every student is safe, nurtured, encouraged, and challenged to learn.
 - Idea 2: CMS PTSO is a volunteer organization created to promote self-esteem, self-care, confidence, respect, and kindness to our students. To support school staff and assist in efforts to solve school needs through volunteering and funding.
- Clarification and discussion of Positions and Chairs:

Current Chairs:

- Dance Chair: Kaleigh Dyer
- Pep Chair: Brittany Carter-Lunn
- Hospitality Chair: Lisa Dyer; Laura Maurits & Barbara Soard to help with Teacher Appreciation
- Community Outreach: Krista Brooks
 - Thank you to Denise and Tiffany for assisting with sponsorships
- Spirit wear: Denise VanLeuvan
- Volunteer Chair: Jenny Brady
 - Does anyone want another person on their committee? If so, we can do some recruiting outside the group. Lisa has been helping Krista with Community Outreach by working on sponsors. Laura posts

Dreamy Whip and Skyline Night.

- ***Not discussing tonight, but everyone please begin thinking about boo-grams. Do we want to continue Busken cookies (sell for \$2, purchase for \$0.50) or something else?*

School Administrator - Lois Ellison

- Updates - Brittany asked about where Pep Club could meet before the game and Ms. Ellison advised for Pep Club to check in with an admin and they will be able to use a science room for decorating.
- Questions? - quick discussion about possible PTSO involvement/help with field trips. Ms. Ellison will keep us in the loop on field trip needs for PTSO.
 - Ms. Ellison thanked the PTSO for the breakfast, shirts, hut, recess equipment, new teacher gifts and landscaping. She said that the teachers have given a lot of positive feedback about PTSO involvement so far this year.
 - Ms. Ellison responded to questions about Remind bus change wording.
 - One PTSO member asked if the school year is off to a positive start. Ms. Ellison responded that the student body still seems to be working through the effects of Covid with social interactions & work ethic. Social media can also be a concern. CMS admin & teachers are continuing to work on SEL to meet students where they are
 - in order to strengthen social interactions.

Treasurer - Jessica Keefe

- Updates on budget & cash flow after Spirit Wear at Open House & Teacher Appreciation Breakfast
 - Jessica handed out an updated budget & cashflow for the year so far
 - Discussion to simplify the PTSO Allocations Request Form for teachers
 - Update on a check from 2020 from Children's Hospital for a student cancer lock-in. PTSO reimbursed the family for the amount of the check. A letter has been filed within PTSO records.
- Any receipts that need to be turned in? - Reimbursement Forms
 - Jessica gave all PTSO members an expense reimbursement form.
- Debit Card
 - Jessica opened a debit card linked to our PTSO bank account.
- Google form created for Teacher/Admin to Request funds from PTSO: [LINK HERE](#)
- Discussion about budget, IRS/Tax catch-up & working toward becoming more fiscally organized.
 - Sponsorship Letters & Contribution Letters (how they work)

Dance Committee - Kaleigh Dyer, Tiffany Wege

First dance is September 30, 2022

- Theme: Friday Night Lights
- Directly after school at 2:35
- Volunteers needed: 28 total
- Please talk with parents NOW to rally volunteers & supervision for our Colts :)
- [Separate report](#) being provided at the meeting for everyone to discuss dance details which will include, volunteer spots, theme, needs, protocol, and logistics.
 - Kaleigh discussed volunteers needs (Jenny will send out an email to all parents signed up for PTSO communications)
 - Discussion about pre-sale dance wristbands - only selling on Friday during lunch.

Volunteer Coordinator - Jenny Brady

- Questions & Remarks

Vice President - Brittany Carter-Lunn

Secretary - Laura Maurits

***** Saving all of these line items to discuss at next meeting.**

- Clarification on FB/Social Media posts - what will our posting processes be?
- Teacher Appreciation (with Lisa as hospitality chair & Barbara and I supporting)
 - Some ideas (more in the works) -
 - Halloween time - Apples/Caramel dip & pumpkin themed desserts
 - Pre-winter break - Coffee & desserts
 - St. Patty's - Popcorn bar & Colorful Fruit Trays
 - Traditional teacher appreciation week - full lunch

Spirit Wear - Denise VanLeuvan

- Updates?

IT - Jonathan Van Leuvan

- Any updates?

Q&A Session to follow reports

*Next Meeting: CMS: Room 201 ** Tuesday, September 13 at 6:30 pm*

Meeting adjourned at 8:09 pm